

VINALHAVEN SCHOOL BOARD MEETING
May 20, 2020
VIRTUAL VIA ZOOM LINK
(contact Amanda, School Secretary, for link and password)
Business Meeting 6:00 PM

Board Members Present: Renee Jones, Rachel Noyes, Alexandra McCarthy, Caitlin Clapham, (Laura Lazaro Absent)

Members of Administration Team Present: Superintendent/Principal Tonya Arnold, Assistant Dean/Lead HS Teacher Bryan Feezor, Tina Davidson

Member of the Public and Staff Present: Amanda Wentworth, Bianca Barroso, Kayla Hunsinger, Kris Osgood, Patti Burgess, Hillary Bunker, William Trevaskis, Penny Lazaro, Sarah Lazaro, Susie Pitts, Susan Philbrook, Sandy Nelson, Megan Day

1. Call to order by Renee Jones at 6:02 pm
2. Action on minutes of the April 29, 2020, Regular Monthly Board Meeting
Motion A McCarthy/second C Clapham to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

3. Action on notes from Special Meeting for Executive Session May 6, 2020
Motion C Clapham/second R Noyes to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

4. Adjustments to and Approval of the Agenda. Approved as written.
Motion R Noyes/second R Noyes to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

5. Public Comment via zoom (None)
6. Student Leadership Report delivered by Bryan Feezor

Today English AP test tomorrow is the French AP test and results do not come until July.

7. School Leaders Report

Bianca included update on graduation related events on behalf of the graduation team Bianca, Jenn and Carolyn. The team reviewed surveys and collected information for ideas from families and graduates. Working with EOC and school admin with reference to DOE and CDC guidelines, they have settled on two major school events. Grand March is postponed indefinitely; until things are back to normal to keep the integrity of the event. Graduation will be at school in the auditorium for only immediate families and school officials on June 13th at 1:00 pm followed by a car parade with an advertised

route to prevent congregating, encourage social distancing and comply with CDC guidelines in a way the community can show immediate support for the seniors. There will be designated slow down areas where a school staff member will be stationed to help maintain safety.

Sunday June 14th there will be a lobster boat family and community celebration. Each family will have a boat for the senior and family. This will be a community-blessing piece and small boat ride, but not an official graduation ceremony or school run event so there are no liability or insurance risks to the school.

Thank you to PIE and others for the teacher gifts during teacher appreciation week. They were very well received and everyone was really happy to have the little surprises hung on our door!

Scheduling committee is working on some adjustments to the schedule for next year. Some great ideas from the group about how to better our schedule for our students! I want to personally thank them for their work.

Along these lines, Steve and I are working on a trade math class and will have some updates for you as a board in June about some great ideas that he has for meeting student needs in the SHOP.

Food service is still going strong and tasting great says my kids!

5th and 8th grade student tribute with a storybook trail take over in early June. In trying to keep things going as normal as we can, HS will be doing a virtual awards night and MS is going to do a virtual 8th grade send off. 5th grade will be doing a Zoom off!

As the year is winding down there are still many things that teachers are working towards with students and preparing for the end of year work.

8. New Business

Discussion item: Board signs warrants for 20-21 budget approved on April 29th
Tina working with the Board to get these signed

Discussion item: ESEA (Title 1 etc) Application Process
and Comprehensive Needs Assessment work of Priority Team

An overview of the plan and our school goals was shared.

We expect the major goals will remain the same as last year but may be refined after input from families, staff and Board members. These include goals related to improving and formalizing our intervention (RTI) system, reviewing and improving curriculum with a goal of increased engagement and student outcomes, and improved family engagement. To help meet these goals our initial draft includes use of Title 1 funds to continue to cover the cost of our intervention teacher, Title 2 primarily for workshop or professional development needs and implementation costs for staff in line with those goals, and the rest of the funds for tools, supplies or student engagement activities that assist with the implementation of action plans that meet these goals including the social emotional and behavioral needs that help enhance student engagement in other curriculum.

An opportunity for questions or suggestions was provided. No one present offered any suggestions, but a couple of people present expressed general support for what was stated. An offer was extended to have anyone with thoughts they may have later to send an email or contact Meagan Miller, Tonya Arnold or any member of the Priority Team so those

ideas could be considered by the Priority team as they finalize the documents.

Action item: Accept Audit Report of 18-19 Fiscal Year

Motion R Noyes/second A McCarthy to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action item: Approval of School Emergency and Crisis Response Plan (updated)

Motion A McCarthy/second C Clapham to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action item: Appointment of faculty and staff for 20-21 (if any)

After consultation with the Board in accordance with Policy GCFB-R Section K related to hiring of current employees as Administrative Staff, I nominate Bryan Feezor to the position of Assistant Principal for a two-year contract beginning with the 20-21 fiscal year subject to obtaining the required 045 or 040 Maine certification.

Motion C Clapham/second R Noyes to approve (Vote passed 4-0-0)

Roll call vote: Renee Jones Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

9. Old Business

Discussion/Action item: Facilities use fees and any update to policy KF (if any)
The process of updating the forms and fee schedules continues. Rachel expects to have final versions for approval at the next meeting in June with Tina and Ali's help

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Given the more stringent requirements for schools regarding social distancing, disinfecting, and the alternate care facility agreement with the clinic, we ask that the Board support our District Leadership and Facilities Committee's request is that the school facilities be closed to all community use (including bathrooms) during summer of 2020.

The added work all staff rallied to provide based on the covid situation has been very much appreciated, but there is so much to consider as we work on planning forward for the fall. The uncertainty, time, energy, and staffing costs involved that would be required to make community summer use possible is just too much for us at this time.

Motion to stop all community use (including bathrooms) for the summer of 2020 by R Noyes/second A McCarthy to approve (Vote passed 4-0-0)

Discussion item: Steering Committee update on Teacher Evaluation

A draft plan and handbook has been created by the Steering Committee following an already approved sample provided by the DOE, but adjusted to meet the needs of Vinalhaven. The rubrics that will guide professional practice and observation conversations are a modified (shorter) version of the Kim Marshall standards. Annual smart goal setting, student learning objective work and analysis, peer and supervisory observations are all components within the tiered system.

At this time the Steering committee is collecting feedback from all teachers and discussing the components of the plan. After this phase the steering committee will review the feedback with an eye to adjustments, seek final approval from the DOE, and bring the final product to the Board for approval at the June meeting.

Discussion item: Affirm date for next meeting based on timeline
Proposal of 6:00 pm June 17 Regular Board meeting via zoom

10. Superintendent Report

Thank you to all staff again. Staff appreciation week included kind messages to staff, and multiple gifts and goodies delivered to their door. We are lucky to have such passionate, flexible and involved staff. I especially appreciate the energy, many attempts to reach out to few students and families who do not appear to be engaging regularly with the remote learning. These people really care.

Bryan, Jill and I have been collecting information about staff needs and goals we need to accomplish in the last 11 days of the school calendar for staff. We have had a working draft available for staff to see for a couple of weeks now. There are over 30 staff who have signed up for social emotional training on zones of regulation, and about a dozen interested in a series about how restorative practices, PBIS and SEL can be used together with a code of conduct effectively. Other needs are time for individual teacher work on grading, wrap up of the year, preparing rooms for summer, and submitting summer materials orders. We also have team collaboration and planning meetings as well as whole staff meeting times scheduled to ensure we are ready for the fall.

The big items of focus this past month have been researching the ever changing and sometimes conflicting CDC, DOE and other State and Federal Government guidance on safety related to Covid 19. Most recently we have been navigating topics you heard about in other reports, such as graduation activities, ESY summer services, and staff use of the facilities. The most recent focus is navigating the fact that other entities as part of the reopening have separate and sometimes less stringent than the requirements for schools.

Our budget newspaper and budget brochure are being drafted this week and Bill Trevaskis has volunteered to help us finalize those for distribution. We hope to have them ready next week.

The tentative District Budget Meeting is still June 23rd, but the location and social distancing procedures are still being explored with the town as well. There are requests in to the Governor asking for an executive order to help eliminate this requirement or to provide alternative guidance, because the budget referendum scheduled on election day of July 14th can be done by absentee ballot which would be a safer method.

We are in the final stages of getting the Memorandum of Agreement ready for signature with the town, ICMS and the School District for use of the school as alternative care site.

We have been working with interview teams to fill open positions. Thank you to all who have volunteered. We are still seeking Ed Tech 2, Ed Tech 3, one-year SE teacher, one year 3rd grade, and a PE/Health teacher. Our process for school principal is nearing the final stages and we hope to have a finalist to share with the Board by the next meeting. And now we will be advertising for a HS math teacher based on Bryan's promotion.

11. Executive Session (1 MRSA, Sec 405(6)(A)) (None)

12. Adjournment 6:56 pm