

VINALHAVEN SCHOOL BOARD MEETING

April 29, 2020

VIRTUAL VIA ZOOM LINK

Business Meeting 6:00 PM

Board Members Present via zoom: Renee Jones, Laura Lazaro, Rachel Noyes, Alexandra McCarthy, and Caitlin Clapham

Members of Administration Team Present: Superintendent/Principal Tonya Arnold, Assistant Dean Bryan Feezor, Jill Oakes Special Ed Coordinator

Members of the Public and Staff Present: Amanda Wentworth, Andy Dorr, Bianca Barroso, Brittany Price, Kayla Hunsinger, Kris Osgood, Patti Burgess, Robb Warren, Pat Paquet, John Smith, Amber Hufsey, Heather White, Heather Seawall, Hillary Bunker, William Trevaskis, Meagan Miller, Samantha Thompson, Stormy Dyer, Pam Alley, Penny Lazaro, Susie Pitts, Dawne Dyer, C Conlan, Daniel Ganoza, Dina Moyer, Faye Grant, Heather Sewall, Ann Osgood, Megan Day

1. Call to order by Chair Renee Jones 6:02
2. Action on minutes of the March 25, 2020, Regular Monthly Board Meeting
Motion Rachel Noyes /second Ali McCarthy To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

3. Action on notes from Budget Workshop April 1, 2020
Motion Ali McCarthy /second Cait Clapham To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

4. Action on minutes of the April 8, 2020, Special Meeting * adjust Laura absent
Motion Rachel Noyes /second Cait Clapham To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro abstain, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

5. Action on notes from Budget Workshop April 8, 2020 *Renee and Laura was absent
Motion /second To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Abstain, Laura Lazaro Abstain, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

6. Adjustments to and Approval of the Agenda

Add an action item after school leaders report to seek Board approval for a new last day for student remote learning routines.

Add an item for the opening the fuel oil bids under new business.

Motion Ali McCarthy /second Cait Clapham To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Move executive session to the end

Motion Rachel Noyes /second Ali McCarthy To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

7. Public Comment via zoom

Samantha Thompson is interested in more information about the large kindergarten class next year, also would like more time in PE, art and music etc for younger children tapered as they get older.

Describe our plan communication in multiple ways to parents of these students

8. Student Leadership Report

The SLT said they had a good break. They said that it was nice to just be at home without schooling. Also, there was a small complaint about being stuck with a sister.

9. School Leaders Report

Today I went around and dropped off Q3 GPA for seniors and gave a cupcake. Thank you for the use of the town small fire truck. Also announced class rank to the top 4. Up coming meeting with parents and students of senior class to discuss creative ideas to support this class for graduation events. Met with grad committee and am excited about some of the ideas that are being discussed. Safety is key!

Been meeting in the GLT at both levels now and am continually impressed by the ability of the teachers in this school. Led my first interview committee and made a recommendation of choice to you.

Teachers have been speaking at length about grading in this new world. Teachers have scaled back content to what is truly necessary. Teachers are being compassionate with all students. They are reaching out to students about grades making sure that students can demonstrate the standards that are needed to receive credit. This is one benefits of standard based learning, that we are holding students accountable to providing the evidence to meet the standard.

The cafeteria staff deserve kudos for certificate from State level Director of Child Nutrition for feeding so many children during this time.

Action item: Vote to set the last day for remote learning routines as Friday, May 29th, and to authorize admin and staff to work together to design a plan for the remaining days to Monday, June 15th, which may include remediation or extended school year learning for certain students beyond May 29th, as well as time for grading, reporting, professional development, prep and planning for next fall.

Motion Renee Jones /second Laura Lazaro To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

10. New Business

Action item: Review and adjust if necessary the budget timeline and communications about process

Discussion noted that given current executive orders May still has a gathering limit of 10 or fewer with social distancing procedures in place, and a new requirement for face coverings in public settings. June if the state-wide health goals are met the plan may change to allow gathering of 50 or fewer with social distancing procedures in place, with face coverings in public setting. In addition, the Governor is considering executive order language that may permit votes on budget to be taken with alternative meeting procedures so the timeline is tentative subject to these rules.

Andy would like us to take our proposal for June 24th Town Budget/Annual Meeting date off the timeline for now until the new guidance comes out.

Board agrees to the adjusted time line.

Action item: Approval of 20-21 School Budget in the amount of \$4,755,410.18

Motion Ali McCarthy /second Rachel Noyes To approve (5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action to: CALL AND APPROVE THE WARRANTS FOR THE BUDGET MEETING AND THE VALIDATION REFERENDUM AND TO AUTHORIZE THE NOTICE OF AMOUNTS ADOPTED

- That the warrant for the Maine School Administrative District No. 8 (the "District") Budget Meeting presented to the meeting be approved and that a District budget meeting be called for [June 23, 2020] for the purpose of voting on the annual budget for the District for the 2020-2021 Fiscal year;
- That the Warrant and Notice of Election for the District Budget Validation Referendum be presented to the meeting be approved, and that a District budget validation referendum be called for on [July 14, 2020] for the purpose of approving the budget adopted at the District budget meeting for the 2020-2021 Fiscal year and considering whether to continue the budget validation referendum process; and

- That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be approved, and that the Superintendent of Schools of the District be authorized and directed to complete said Notice in accordance with the District budget meeting on [June 23, 2020] and to cause copies of said Notice, as completed, to be delivered to the municipal clerks of each municipality of the District for posting at the polling places for the [July 14, 2020] District budget validation referendum.

Motion R. Jones/second L. Lazaro To approve (5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action item: **Fuel Bids:** Stanley Fuel: .80 over rack price or 2.35/gal for min 12000 gal
Vinal Oil: 1.35/gallon for 18000 gallons pre pay requirement

Motion R. Jones/second L. Lazaro to accept the bid from Vinal Energy for \$1.35/gallon with down payment due on July 10th.

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action item: Appointment of faculty and staff for 20-21 (if any)

Brooke Lebel to probationary year 2

Motion Renee /second. Rachel To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Daniel Ganoza to probationary year 1

Motion Renee /second. Laura To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

11. Old Business

Action item: Second read and adoption of updated IHBAC policy on Child Find Regulations

Motion Rachel /second Laura To approve (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Action item: Facilities use fees and any update to policy KF (Tabled)

Discussion item: Steering Committee update on Teacher Evaluation (if any)

The Steering Committee continues to meet and are in the process of creating a first draft document for review and feedback. The team continues to support the use of Marshall Rubrics as initially submitted as a component to the DOE by prior administrator 4 years ago. As a team we reviewed all of those elements and are creating a plan that revises some components and time lines but meets the regulations currently in place. Our goal is to bring a plan forward for Board approval on or before the June 17th board meeting.

Action item: Affirm date for next meeting based on timeline
6:00 May 20th Regular Board meeting via zoom

12. Superintendent Report

Since my last report on March 25th, the implications of COVID 19 pandemic has consumed many hours of time staying up to date on CDC, DOE, News briefings and teamwork with the Vinalhaven Emergency Operations Center team as well as our internal school teams, then drafting and distributing more than 10 communications to staff, families, and the Vinalhaven community in 6 weeks not to mention the surveys and discussions with staff and Board updates on each of those.

As you heard before, we are committed to taking the time to create a responsive end of year plan that is sensitive to the needs of everyone, especially our seniors and their families, and supports our staff need for time to wrap up things this year as well as plan for normal or uncertain times as the new year begins in the fall.

This week I finally had time to start the process for applying for public assistance funds for MSAD 08 expenses that are related to COVID. The Knox County MEMA officer I spoke with was encouraging and believes we have a good chance of recouping funds not only for materials needed in this new world for food and learning, but also for hourly and salary staff time who may not be working a full day or may have leave days under the COVID related reasons. We hope to have the first application submitted by the end of next week and then do other cycles every couple of weeks or monthly.

Budget development and facilitation of collaboration for review of our needs, alternative ways of meeting those needs to reduce budget and updating documents with each iteration has also been a big time demand. Kudos to the staff for their flexible thinking during that process.

In addition, all of our regular meeting groups at grade level, whole staff, leadership, priority, and Portrait of Graduate teams have continued to meet making good progress on current logistics, necessary adjustments and upcoming elements, including recruiting processes for open positions.

13. Executive Session (1 MRSA, Sec 405(6)(A))

Motion to enter at 8:30 pm Renee Jones /second Caitlin Clapham (vote passed 5-0-0)

Roll call vote: Renee Jones Yay, Laura Lazaro Yay, Rachel Noyes Yay, Alexandra McCarthy Yay, and Caitlin Clapham Yay

Returned to regular session at 9:35 pm

14. Adjournment 9:35 pm