

**MSAD #8 School Board Regular Meeting Minutes**  
**December 19, 2018**  
**Middle School Science Room**  
**Regular Meeting 6:30 PM**

**Board Members Present:** Renee Jones, Virginia Wadleigh, Rachel Noyes

**Absent:** Laura Lazaro, Kathi Young

**Administration Present:** Superintendent Roy Crawford, Principal Ann Kirkpatrick

1. Call to order by R. Jones and Pledge to the Flag at 6:30 PM
2. Action on the minutes of the November 16 Regular Board meeting: Tabled. Only two board members in attendance were at the November 16 meeting.
3. Communications: None
4. Approval of the agenda: **Motion R. Jones/second V. Wadleigh to approve (3-0)**
5. Questions and comments from the public: A “thank you” for repairing the holes in the dirt parking lot so quickly.
6. Principal’s Report by Ann Kirkpatrick:
  - Priority and Leadership Team member are reading and discussing the book Change Leadership. Pat Paquet is facilitating the discussions.
  - VS is hosting Friday/Saturday basketball games every weekend in January.
  - Noted the many quality Perspective events being organized by PIE and Alice Bissel
7. New Business
  - A. French IV trip to Quebec presentation. Teacher Susan Philbrook and students Molly Wentworth, Frank Osgood, Tim Farrelly, and Keaton Leer presented highlights of their November trip to Quebec. The presentation included information about ordering food in French, ice skating at night in the city, touring the many historic and cultural sites, and for the first time, eating escargot. Susan praised the students for their outstanding behavior and attitudes and chaperone Chris Osgood praised Susan for the quality trip organization.
  - B. Roy presented a the revised and updated “School Emergency and Crisis Response Plan.” Marc Candage, Roy, Ann, Amanda Wentworth and Tina Davidson (with assistance from Robb Warren) did a detailed revision of the plan which had not been reviewed since 2014. After discussion, **Motion R. Jones/second R. Noyes to approve as a first reading (3-0)**  
Discussion mainly focused on building security including whether or not we should have a locked main entrance with a “buzz in” system. Many ideas were put forth by Board members, members of the public in attendance, Marc, and administration. We reached consensus that Roy and Ann will pursue the following to make our building more secure.

- Repair all exterior doors so they cannot be jimmed open when locked.
- Review our policy on visitor access to the building and communicate and enforce that policy.
- Explore placing “fob” activated locks on all exterior doors to better monitor access.
- Use a master key system so staff can access most interior rooms during a crisis.
- Practice our emergency procedures often.
- Explore DOE grants to upgrade building security and access.
- Delay a camera and “buzz in” system until we have implemented and evaluated these less restrictive options.

C. Roy read a letter from the informing VS that a “Widow Island Fund” (WIF) has been created by an anonymous benefactor to ...”enhance opportunities available to enrich and reinforce academic experiences through extracurricular programs for a broad a range of students as possible.” This year the WIF is generating approximately \$50,000. Roy presented a one page policy outlining the process by which these funds will be distributed, including a commitment not to use the fund to reduce school spending, but rather to offer additional unique and innovative programs we might not otherwise be able to fund. It was agreed that the superintendent will announce the WIF in the Wind and ask for interested parties to help develop guidelines and procedures (including applications and evaluation of funded programs) for Board consideration. Ann Kirkpatrick, Jessica Farrelly, Mae Applegate, and Alice Bissell volunteered to participate.

D. Superintendent Evaluation: tabled until the January meeting.

#### 8. Superintendent Report:

- Playground: \$100,000 down payment has been paid to lock in the price of equipment, the RFP for site excavation, concrete and asphalt will be published this week, and Roy hopes to have a loan proposal from Camden National Bank for board action at the January meeting.
- Hillary Bunker has secured a recycling grant and recycling containers and collection processes are being organized.
- Roy briefly reviewed the end of November financial report that shows all budget categories on target for this time of year.
- Roy and Ann met with the Superintendent and Principal of the North Haven School to discuss possible efficiencies and opportunities for our students. The NH Board has suggested that the Island Institute host a meeting of the Boards of Islesboro, NH and VH to discuss common interests and concerns and to investigate possible synergies. The Board authorized Roy to proceed with organizing such a meeting.
- Next year we expect 25 students in our PK program. This will result in both AM and PM sessions. Ann and Roy have begun preparations for this program change.
- Roy and Ann have conducted a 15 question survey, given to all staff, to get feedback on their job performance.
- In late January and February we will be conducting a school climate survey to be given to all students in grades 3-12, all staff, and all parents.

9. Personnel matters: None

10. Set date of January 23 for the next regular meeting

12. Executive Session to discuss a personnel matter: Not needed

13. Adjournment: at 8