

VINALHAVEN SCHOOL BOARD MEETING
December 18, 2019
MS Science Room
Warrant Signing: 6:00 PM Business Meeting 6:30 PM

Board Members Present: Renee Jones, Rachel Noyes, Alexandra McCarthy, Caitlin Claphan, Laura Lazaro

Members of Administration Team Present: Superintendent/Principal Tonya Arnold, Assistant Dean/Lead HS Teacher Bryan Feezor, Assistant Dean/Lead Elementary Teacher Blake Reidy, Tina Davidson, Hillary Bunker

Member of the Public and Staff Present: Yvonne Thomas, Bobby Beckman, Bianca Barroso, Patti and Steve Burgess, Alison Thibeault, Jessica Farrelly, Megan Day, Richelle Walker, Hannah Dyer, Tim Farrelly, Ben Burgess, Corey Lazaro, Jackson Day, Megan Grant, and Kaylee Grant,

1. Call to order by Chair Renee Jones at 6:30 pm
2. Action on minutes of November 20, 2019 Regular Monthly Board Meeting and the December 4, 2019 Special Meeting
Motion A McCarthy/ R Noyes second (Vote passed 5-0-0)
3. Adjustments to and Approval of the Agenda
 - a. **Add Action Item New Business - vote on 1 year leave for 20-21 year for Blake Reidy (see copy of Master Contract pg 7 Item M)**
 - b. **Add Action Item Old Business - Second Read of revision to policy CBI-VH based on vote to modify the language at the 11-20-19 meeting.**#11. Other will include **discussion of proposed Budget preparation timeline**

Motion to modify agenda as stated about R Jones/L Lazaro Second (Vote passed 5-0-0)

4. Public Comment on Agenda Items

A request for building use was turned in and passed on to the superintendent to review with the facilities committee as is requested.
5. Presentations from Bianca Barroso on the following:
 - a. Washington DC Trip – 7 days on trip – 5 in DC
White House tour, learn about secret service, Ford’s Theater, Smithsonian Museums, Natural History Museum, African American Museum, Monuments and Memorials, Gettysburg PA bus tour, Orphanage Ghost Tour, Arlington, VA for the Veterans’ Day address and saw the VP of USA Mike Pence speak and visit to the cemetery, bus tour of monuments and memorials there, tour of capital building make possible through Senator King’s office, International Spy Museum, Holocaust Museum and National Archives seeing Constitution and Bill of Rights. Throughout they learned about employment opportunities and democratic process. Thank you to WIF, the School and Community for support and the opportunity.
 - b. College Visit Trip to EMCC, UMO, SMCC, UNE, USM, Unity College,

Thomas College and learned much about programs, tuition and scholarships. Support from WIF and Island Institute was much appreciated.

6. Student Leadership Report

Robotics team placed 5th and won an award for programming. Has to protect the island from storm surge as a simulation.

Basketball season has started and each team has one at least one game

Play will be on January 5th and 6th

Graduate forum tomorrow about life after graduation

Etiquette Dinner as well tomorrow

7. School Leaders Report

Elementary 2nd and 3rd had a volcano party coincided with when books arrived after being published. Students created hard cover book with illustrations and story writing, and almost 90% of students had a family member who came to the event. Telling Room connected to Home Slice puppets for the stories they created and presenters sent a letter saying that our students and staff were the best group they have ever worked with. Polar express event Friday.

Bryan shared that at the most recent All Staff meeting we had presentations by Jenn Feezor about truancy forms and procedures, Kayla about new protocols for students in the discovery room, a report out from Priority about what is being done in preparation for the January teacher workshop. We also talked about the holiday staff party that is happening soon and had a long discussion about changes for SOM. We will be adding a new jar, jug, canister (to be named soon!) for all students K-12 that any staff can give students a ticket for kind acts. This will be a random drawing for one student but then all the tickets will be sent to parents, or distributed somehow. The HS will be having their etiquette dinner tomorrow. The students here now made lasagnas today for the dinner. There will be a photo booth and the Graduate forum there as well. Bryan will be teacher a napkin folding class as well!

8. New Business

Action Item New Business - vote on 1 year leave for 20-21 year for Blake Reidy

Motion A McCarthy/second L Lazaro to approve (Vote passed 5-0-0)

Action item: Acceptance of \$15,500 gift from Jean McDonald's Trust

Motion R Jones/second A McCarthy to approve (Vote passed 5-0-0)

Action item: Review and Acceptance of Quarter 1 Financial Statements

Motion R Noyes/second R Noyes to approve (Vote passed 5-0-0)

Action item: First read of new policy GCFC-R-VH Hiring Procedure-Stipends

Tabled to next meeting

Action item: Review and Approval of Coach/Advisor Job Description

Tabled to next meeting

Action item: Approval of appointments for stipend staff (if any) - **None**

Action item: Set date for next regular meeting (January 15, 2019)

9. Old Business

Action item: Consent Agenda Vote on Second read and enactment of following policy amendments due to legislative changes 9/19/19:

- VH-AC Nondiscrimination/Equal Opportunity
- VH-AC-R Grievance Procedure for Persons with Disabilities
- VH-ACA Gender Neutral Language
- VH-ACAA Harassment and Sexual Harassment of Students

- VH-ACAA-R Student Discrimination and Harassment Complaint Procedure
- VH-ACAB Harassment and Sexual Harassment of School Employees
- VH-ACAB-R Employee Discrimination and Harassment Complaint Procedure
- VH-ACAD Hazing
- VH-JICK Bullying

Motion Caitlin R Noyes/second Laura A McCarthy to approve (Vote passed 5-0-0)

10. Superintendent Report

Attend DOE MAARS and ESEA School Accountability training 11-19-19

Priority team meeting to review history and determine next steps

These needs should inform schedule building for next year.

Collaborated with secretary, admin and LCSW on truancy steps and required letters and other actions that match the DOE regulations. Institute weekly attendance data review and shared all of this at a staff meeting 12-9-19

Data review shows that 7 students with particularly significant challenges have demonstrated significant improvement in behavior and academic engagement since September, supported by our RTI and implementation of interventions.

Facilities - on leak in library ceiling regarding cupola issues, roofing company for regular maintenance scheduling for next year and replacing the small roof over the discovery classroom. Working on quote for keypad. Adding speakers for intercom in front and business offices.

Repaired microphone and PA type connectivity in gym.

Met with Jeff Aronson regarding previous donation from Eldercare of the art work by Charlie Pardoe that has not been put on display yet. This will be

hung in library this month.

Met with Town Manager on 12-12-19 regarding budget development process, collaboration ideas for shared resources, meeting schedules, visioning and election process. Follow up conversations 12-13-19 and consult with Alan.

Collaboration with Fire Department and planned monthly activities for Safety and Prevention exercises and/or collaborative planning

Met with Yvonne of Island Institute about new BARR grant with the grantee Core Team. Yvonne was at the meeting to share the following. Portrait of a Graduate project with North Haven and an isolated rural school in Danforth (East Grand). Look at existing data on graduates, existing initiatives, create research questions to hear issues and needs, then a portrait about what is needed with action steps to get there.

Attend Region 8 Superintendent Advisory Meeting

CTE funding for our on-site exploratory and marine trades program is anticipated to be reduced to the 50% level for 20-21 by Region 8 instead of the current 60% due to our 3 year average HS participation in CTE at 6 students.

Many compliments shared about Steve's work and our MS opportunities. CTE participation requires calendar alignment within 5 school days. This has been an problem and we are being asked to keep our calendar with the February and April vacations instead of switch to March. In addition, it would better for our students and compliance if we design a red and white day schedule for HS students so that more of them can take advantage of the CTE center offerings on the mainland as Sophomore, Juniors and Seniors. Increased participation will increase funding for our on-site program.

Outstanding debt of \$7,036.35 to food service. Some have received several letters of collection over the past two years.

School bus repairs are complete, but currently we do not have anyone who has completed an application with all of the requirements and proof of medical/background clearances.

11. Other - discussion of proposed Budget preparation timeline

Overall the timeline seems good, except the May dates need adjusting

12. Executive Session (1 MRSA, Sec 405(6)(A)) – Superintendent Evaluation Motion R Jones/second R Noyes to enter executive session at 7:30 PM (Vote passed 5-0-0), and came out of executive session at 9:09 PM

13. Adjournment 9:10 PM